



RM1790
PER PERSON
INCLUSIVE 6% SST

Access Ideas (M) Sdn. Bhd.

HRD Corp Evaluation on Effectiveness of Training

Whether as a trainer or the person in-charge of training, it is crucial to understand that only through evaluating the effectiveness of a training programme can we truly prove the value of a training intervention as an active partner to a successful business operation. This is because through the evaluation, we will be able to determine whether the investment on training has yield the targeted results.

This course aims to enhance the ability of participants to evaluate the effectiveness of training (online & offline).

At the end of this 3 days programme, participants will be able to:

- ✓ **Identify the aspects of a training programme to be evaluated**
- ✓ **Develop tools to evaluate training programmes**
- ✓ **Perform training evaluation**

TARGET PARTICIPANTS

Those required to perform training effectiveness evaluation functions such as HR Personnel, L&D Personnel, Trainers, Training Managers, Training Executives, Training Officers, Training Coordinators, and Training Administrators

COURSE
CONTENT

3
DAYS
EET

Module 1: Introduction to Evaluation

- The benefits of evaluation on training
- The evaluation process in the training cycle
- Key evaluation concepts
- Aspects of training programme to be evaluated
- Evaluating Online Training



Case Study

Module 2: Evaluation on Effectiveness

- Evaluation methods
- Tools for various evaluation methods
- Evaluation process at various levels
- Data for Improvements
- Training Records and Systems

AUDIO
VISUAL
STIMULANTS



Group
Exercise

Note:

This training programme involves a high amount of practical work. Participants are encouraged to bring their own laptop and if available, actual reference documents (TNA report, training feedback forms, etc.) for immediate application of improvement areas.

OFF-SESSION
ASSIGNMENT

TRAINING
METHODOLOGIES

This stimulating programme will maximise the understanding and learning of concepts through interactive knowledge sharing, audio visual stimulants, case study discussion and off-session assignments.

TRAINER'S
PROFILE

Ahmad Fauzan Othman, is an approved lead trainer for HRD Corp Train-the-Trainer certification course since 2014 and has trained various level of employees from the private and public sector. His forte is on Trainer's Development and competency framework.

Fauzan is also an author of management and motivational books. He was a former Japanese language "sensei" and had taught the language to adult learners since 2006.

His list of clients include, amongst others, MIROS, PERODUA, CEDAR, Bosch-Rexroth, Permintek Sanko, AmMetLife, ING Insurance Berhad, Eraman (Airports Niaga Berhad), TNB, UDA Holdings Berhad, LHDN, MPOB, AVON, City-Link Express, TELEKOM Smart School, Wacoal, Kementerian Dalam Negeri, Kementerian Pembangunan Wanita, Keluarga & Masyarakat, and many more.

FURTHER
ENQUIRIES

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